**Letter of Transmittal  
Justice Administration  
(Insert Judicial Office Name)**

**AMENDED REQUEST FOR FISCAL YEAR 2024-25**

December 20, 2023

Chris Spencer, Director

Office of Policy and Budget

Executive Office of the Governor

1701 Capitol

Tallahassee, Florida 32399-0001

Tim Sadberry, Staff Director

Senate Committee on Appropriations

201 The Capitol

Tallahassee, Florida 32399-1100

J. Eric Pridgeon, Staff Director

House Appropriations Committee

221 The Capitol

Tallahassee, Florida 32399-1300

Directors:

Pursuant to Chapter 216, Florida Statutes, enclosed is the Amended Request Number \_\_ for the  
2024-25 Fiscal Year of the (insert judicial office name). The information contained herein is a true and accurate presentation of our amended legislative budget request for budget period 2024-25. This submission has been approved by (insert name and title of agency head).

(Include any other pertinent statements you wish to include.)

(Signature of Responsible Officer)

(Title of Responsible Officer)

Enclosure