

**Justice Administrative Commission
Due Process Vendor Designation of E-Mail Address
Fax to (866) 644-6323**

Vendor Name _____

Firm Name _____

Tax ID/SS# _____

Address _____

E-Mail _____

_____/_____/_____
Signature Date

This form may not be used to change your tax ID number, payee name or address.

- If you would like to change your mailing address, please submit an IRS W-9 form.
- If you would like to change your tax ID number or payee name, please submit a new Agreement for Due Process Services and an updated W-9 form.