



(850) 488-2415  
SUNCOM 278-2415  
FAX (850) 488-8944

Victoria A. Montanaro  
Executive Director

**STATE OF FLORIDA**  
**JUSTICE ADMINISTRATIVE COMMISSION**

Post Office Box 1654 (32302)  
227 North Bronough Street, Suite 2100  
Tallahassee, Florida 32301

**COMMISSIONERS**

Dennis Roberts, Chair  
Public Defender

Diamond R. Litty  
Public Defender

Jerry Hill  
State Attorney

Jerry M. Blair  
State Attorney

**Submission Date**

**NOTIFICATION OF ALLOCATION ADJUSTMENT, DUE-PROCESS SERVICES APPROPRIATION**

Mr. Michael Hansen, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1601 Capitol  
Tallahassee, Florida 32399-0001

Representative Joe Negron, Chair, Legislative Budget Commission  
Florida House of Representatives  
221 Capitol  
Tallahassee, Florida 32399-1100

Senator Lisa Carlton, Vice Chair, Legislative Budget Commission  
Florida Senate  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Director and Chairs:

Pursuant to section 29.015(2)(b), F.S., the Justice Administrative Commission is providing notice of an adjustment to the initial allocation of (SA/PD) \_\_\_\_\_ Due Process funds for Appropriation Category \_\_\_\_\_. A transfer of \$\_\_\_\_\_ from the \_\_\_ Circuit to the \_\_\_ Circuit is needed to alleviate a projected budget shortfall. There is no conflict with the General Appropriations Act. The \_\_\_ Circuit certifies that there are no surpluses available from his/her budget for transfer to the Justice Administration Commission, and every effort was made to reduce or alleviate the deficit. The \_\_\_ Circuit agrees to this transfer. Pursuant to section 216.177, F.S., if no objections are received within 14 days the Justice Administrative Commission will proceed with this adjustment. If you have any questions or require additional information, please contact me at 488-2415.

Sincerely,

Victoria A. Montanaro  
Executive Director

The Justice Administrative Commission administratively serves the offices of State Attorneys, Public Defenders, Capital Collateral Regional Counsels and the Statewide Guardian Ad Litem Program; and, provides compliance and financial review of the court-appointed attorney due process costs.