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# Office of the Governor

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**MEMO #24-041**

EOG AFP1  
EOG AFP5  
EOG AFP9  
EOG 0001

## MEMORANDUM

**To:** The Agency Addressed

**From:** Brandi Gunder, Deputy Budget Director *BG*  
Office of Policy and Budget

**Subject:** Fiscal Year 2024-25 Original Approved Budget, Approved Annual Salary Rate and Annual Release Plan

**Date:** June 28, 2024

The Office of Policy and Budget (OPB) has developed the Original Approved Budget as prescribed by section 216.181, Florida Statutes. Also included are amounts reported by the Judicial Branch as defined by section 216.011(1)(v), Florida Statutes, and the approved annual salary rate, as outlined in section 216.181(8), Florida Statutes.

Below is a listing of EOG codes used for Fiscal Year 2024-25 appropriations contained in the General Appropriations Act, other supplemental appropriations, failed contingencies, vetoes, and nonoperating budget. The approved operating budget for your department can be obtained through the STAM SAVE-ID OAB TRAN-ID ALRR, using the following EOG Codes:

EOG AFP1	General Appropriations Act, First Quarter Releases
EOG AFP5	Supplemental Appropriations
EOG AFP9	Vetoes
EOG 0001	Nonoperating Budget Authority

Adjustments to the Position and Salary Rate Ledger for Fiscal Year 2024-25 have also been completed. The ledger reflects the agency's approved annual salary rate as specified in section 216.181(8), Florida Statutes. Reports can be ordered through LAS/PBS by requesting Save-ID PLMO/Tran-ID PLRR from the Statewide Menu (STAM) and specifying the above EOG codes for specific actions.

In addition, section 216.192, Florida Statutes, requires that annual plans for quarterly releases for

all appropriations be developed, approved, and furnished to the Chief Financial Officer for state agencies by the Executive Office of the Governor by August 1 of each fiscal year. Accordingly, the Office of Policy and Budget has developed an annual release plan for Fiscal Year 2024-25 for state agencies as follows:

**First Quarter Releases (AFP1):**

<u>Appropriation Type/ Ledger Part</u>	<u>Percent</u>	<u>Fund Type</u>
Operations – Part 1	25%	General Revenue
	25%	Tobacco Trust Fund
	100%	Trust Funds
Any specific appropriation under \$25,000	100%	All Fund Types
Fixed Capital Outlay – Part 2	20%	All Fund Types
Nonoperating – Part 3	100%	All Fund Types

**Remaining Quarters:**

The releases for the remaining three quarters for operating categories for Fiscal Year 2024-25 will be calculated on the unreleased balance of the original approved operating budget, adjusted for budget amendments, and are scheduled as follows:

	<u>General Revenue and Tobacco</u>	<u>Trust Funds</u>
AFP2 September 10, 2024	25%	100%
AFP3 December 10, 2024	25%	100%
AFP4 March 11, 2025	25%	100%

Public school program appropriations will be released in accordance with statutory authority or proviso included in the Fiscal Year 2024-25 General Appropriations Act. The appropriation categories for Risk Management Insurance, Worker’s Compensation for State Active Duty-Florida National Guard, Association Dues, Human Resources Distributions, Debt Service, and Division of Administrative Hearings are being released 100 percent for both General Revenue and trust funds. Other releases were provided based on statutory authority, proviso included in the Fiscal Year 2024-25 General Appropriations Act or historical practices.

An overview of your agency’s Original Approved Financial Plan and items from the back of the

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General Appropriations Act for Fiscal Year 2024-25 will be provided in a separate correspondence by the OPB analyst assigned to your agency. If you have any questions, please contact the OPB analyst assigned to your agency.

BG/kst

cc: Chief Financial Officer  
Senate Committee on Appropriations  
House Appropriations Committee  
Auditor General