



Justice Administrative Commission Attorney/Vendor Public Records Exemption Form

Attorney and vendor contact information received by the Justice Administrative Commission (JAC) may be disclosed to the public via a public records request. However, Florida law, by means of public records exemptions, allows certain individuals to request their personal identification and/or location information be shielded from such disclosure. Even if an exemption applies to an attorney or vendor's personal information, state payment records are generally not exempt. Please refer to the specific statutory authority cited below to see if you are entitled to a public records exemption.

To request JAC not disclose your personal information, please **complete the form and sign before a notary**, then submit it with supporting documentation to publicrecords@justiceadmin.org. YOU MUST ATTACH SUPPORTING DOCUMENTATION FOR THE SELECTED EXEMPTION INCLUDING PROOF OF CURRENT OR PRIOR EMPLOYMENT OR OCCUPATION. JAC is required to verify that you qualify for an exemption from public record disclosure pursuant to guidelines from the Florida Department of Financial Services. A request submitted without supporting documentation will not be processed. JAC may contact you if the information provided is insufficient to demonstrate the applicability of the exemption.

To request an exemption that extends to your spouse and/or children's information, please submit a separate sheet with the name, date of birth, and relationship for purposes of identifying them in any public records within JAC's custody.

Additionally, please be aware that JAC publishes the contact information of each due process vendor with a current JAC contract on its website. If an exemption applies to your personal information, or if you do not want your personal information published, you may wish to provide a PO Box or a business address. **JAC does not require personal contact information, such as home addresses or phone numbers, for compensation purposes.**

I hereby request my personal information be exempted from disclosure through a public record request on the basis of the following exemption category:

- A current or former employee of the Department of Children and Families whose duties include(d) the investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities; and active or former personnel of the Department of Health whose duties are to support the investigation of child abuse or neglect. Section 119.071(4)(d)2.a. F.S.
- A current or former employee of the Department of Revenue, or local government whose responsibilities include(d) **both** revenue collection **and** enforcement or child support enforcement. Section 119.071(4)(d)2.a., F.S.
- A current or former sworn law enforcement employee, including civilian personnel employed by a law enforcement agency, a correctional officer, or a correctional probation officer. Section 119.071(4)(d)2.a., F.S.
- A current or former nonsworn investigative personnel of the Department of Financial Services and its Office of Financial Regulation whose duties include(d) the investigation of fraud, theft, workers' compensation coverage requirements and compliance, other related criminal activities, or state regulatory requirement violations. Section 119.071(4)(d)2.b., F.S. and Section 119.071(4)(d)2.c., F.S.
- A current or former firefighter certified in compliance with s. 633.408, F.S. Section 119.071(4)(d)2.d., F.S.
- A current or former Justice of the Supreme Court, district court of appeal judge, circuit court judge, or county court judge. Section 119.071(4)(d)2.e., F.S.
- A current judicial assistant (court employee assigned to the following class codes: 8140, 8150, 8310, and 8320) (s. 119.071(4)(d)2.e) F.S.
- A current or former state attorney, assistant state attorney, statewide prosecutor, or assistant statewide prosecutor. Section 119.071(4)(d)2.f., F.S.
- A current or former human resource, labor relations, or employee relations director, assistant director, manager, or assistant manager of any *local* government agency or water management district whose duties include hiring and firing employees, labor contract negotiation, administration, or other personnel-related duties. Section 119.071(4)(d)2.h., F.S.
- A current or former code enforcement officer. Section 119.071(4)(d)2.i., F.S.

Revised 12/10/24



Justice Administrative Commission Attorney/Vendor Public Records Exemption Form

- A current or former juvenile probation officer, juvenile probation supervisor, detention superintendent, assistant detention superintendent, juvenile justice detention officer I or II, juvenile justice detention officer supervisor, juvenile justice residential officer, juvenile justice residential officer supervisor I or II, juvenile justice counselor, juvenile justice counselor supervisor, human services counselor administrator, senior human services counselor administrator, rehabilitation therapist, and social services counselor of the Department of Juvenile Justice. Section 119.071(4)(d)2.k., F.S.
- A current or former public defender, assistant public defender, criminal conflict and civil regional counsel, or assistant criminal conflict and civil regional counsel. Section 119.071(4)(d)2.l., F.S.
- A county tax collector. Section 119.071(4)(d)2.n., F.S.
- A current or former employee of the Department of Health whose duties are to support the investigation of child abuse or neglect. Section 119.071(4)(d)2.a., F.S.
- A current or former public guardian and employee with fiduciary responsibility. Section 744.21031, F.S. the term “employee with fiduciary responsibility” means an employee of a public guardian who has the ability to direct any transactions of a ward’s funds, assets, or property; who under the supervision of the guardian, manages the care of the ward; or who makes any health care decision, as defined in s. 765.101, F.S. on behalf of the ward.
- A current or former director, manager, supervisor, nurse, or clinical employee of an addiction treatment facility. The term “addiction treatment facility” means a county government, or agency thereof, that is licensed pursuant to s. 397.401, F.S., and provides substance abuse prevention, intervention, or clinical treatment, including any licensed service component described in s. 397.311(27), F.S. Section 119.071(4)(d)2.s., F.S.
- A current or former director, manager, supervisor, or clinical employee of a child advocacy center that meets the standards of s. 39.3035(2), F.S., and fulfills the screening requirement of s. 39.3035(3), F.S., or the member of a child protection team as described in s. 39.303, F.S., whose duties include supporting the investigation of child abuse or sexual abuse, child abandonment, child neglect, and child exploitation, or to provide services as part of a multidisciplinary case review team. Section 119.071(4)(d)2.t., F.S.
- A victim of an incident of mass violence. An “incident of mass violence” means an incident in which four or more people, not including the perpetrator, are severely injured or killed by an intentional and indiscriminate act of violence of another. The term “victim” means a person killed or injured during an incident of mass violence, not including the perpetrator. Section 119.071(2)(o), F.S.
- Victim of sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery or domestic violence *You must attach official verification that the crime occurred. This exemption runs for 5 years and must be renewed.*

By selecting one of the categories below, you also certify that you have made reasonable efforts to protect your information from being accessible through other means available to the public.

- A general magistrate, special magistrate, judge of compensation claims, administrative law judge of the Division of Administrative Hearings, or child support enforcement hearing officer. Section 119.071(4)(d)2.g., F.S.
- A current or former guardian ad litem, as defined in s. 39.820, F.S. Section 119.071(4)(d)2.j., F.S.
- A current or former investigator or inspector of the Department of Business and Professional Regulation. Section 119.071(4)(d)2.m., F.S.
- A current or former employee of the Department of Health whose duties include(d), or result(ed) in, the determination or adjudication of eligibility for social security disability benefits, the investigation or prosecution of complaints filed against health care practitioners, or the inspection of health care practitioners or health care facilities licensed by the Department of Health. Section 119.071(4)(d)2.o., F.S., and Section 119.071(4)(d)2.a., F.S.
- A current or former impaired practitioner consultant retained by an agency or current or former employees of an impaired practitioner consultant whose duties result(ed) in a determination of a person’s skill and safety to practice a licensed profession. Section 119.071(4)(d)2.p., F.S.
- A current or former emergency medical technician or paramedic certified under chapter 401. Section 119.071(4)(d)2.q., F.S.
- A current or former employee of an agency’s office of inspector general or internal audit department whose duties include(d) auditing or investigating waste, fraud, abuse, theft, exploitation, or other activities that could lead to criminal prosecution or administrative discipline. Section 119.071(4)(d)2.r., F.S.
- A current or former United States attorney, assistant United States attorney, judge of a United States Courts of Appeal, United States district judge, or United States magistrate judge. Section 119.071(5)(i), F.S.
- A current or former member of the Armed Forces of the United States, a reserve component of the Armed Forces of the United States, or the National Guard, who served after September 11, 2001. Section 119.071(5)(k), F.S.

Revised 12/10/24



Justice Administrative Commission Attorney/Vendor Public Records Exemption Form

HOME ADDRESS to be exempted: _____

HOME PHONE to be exempted: _____

I certify the above information is true and correct to the best of my knowledge.

Name: _____

Signature: _____

Date: _____

REQUIRED NOTARIZATION SECTION

Pursuant to Section 119.071(4)(d)3., F.S., your request must be notarized. The requestor hereby swears or affirms, under penalty of perjury, that the information contained in the foregoing Public Records Exemption Form is true and correct.

STATE OF FLORIDA
COUNTY OF _____

The foregoing Public Records Exemption Request was sworn to (or affirmed) and subscribed before me by means of
 physical presence or
 online notarization,

this _____ day of _____, 20____, by _____,
who is:

_____ personally known to me

OR
_____ produced the following identification: _____

Signature of Notary Public - State of Florida

Print, Type, or Stamp Commissioned Name of Notary Public