The Justice Administrative Commission Announces
“Connect and Collaborate III”
JAC Training Conference

Collaborate, connect, learn, and interact with JAC staff and your colleagues from across the state. JAC will present training on a wide variety of topics related to: human resources, budget, accounting, financial services, public records and more!

The conference dates are:
Monday, May 4, 2020 - Thursday, May 7, 2020*

*The conference will end at 12:00 pm on Thursday, May 7.

Anticipated Topics: *Topics are subject to change*

- Statewide Travel Management System (STMS)
- PCard Works (new PCard approval system)
- Florida PALM Update (FLAIR replacement system)
- Memberships – State Rules and Requirements for Paying Membership Dues
- Avoiding Fund Negatives for Payrolls
- Internal Controls and Separation of Duties – Best Practices
- Fund Balances – Finding Balances in FLAIR
- Retirement Overview and Information
- Hiring of New Employees/Insurance Benefits/PARS, etc.
- Public Records and Records Management
- Budget Overview – Budget Amendments, LBR, & More
- JAC Accounting – Hot Topics
- Financial Services – FACTS and DFS Contract Requirements
- And Much More...

New materials, updates, and sessions are planned. Staff who attended the 2016 and 2017 conferences will not be disappointed!

Please let us know topics you are interested in seeing included at the conference by completing the survey at https://www.surveymonkey.com/r/R37NCYH