The Justice Administrative Commission Announces
“Connect and Collaborate III”
JAC Training Conference

Connect, collaborate, learn, and interact with JAC staff and your colleagues from across the state. JAC will present training on a wide variety of topics related to: human resources, budget, accounting, financial services, public records and more!

The conference dates are:  
Tuesday, May 3, 2022 - Friday, May 6, 2022*

*The conference will end at 12:00 pm on Friday, May 6.

Anticipated Topics:  
*Topics are subject to change*

- Statewide Travel Management System (STMS)  
- PCard Works  
- Florida PALM (FLAIR replacement system)  
- Staff Membership Dues – State Rules and Requirements for Paying Dues  
- Planning for Payroll Posting to State Accounts  
- Internal Controls and Separation of Duties – Best Practices  
- Fund Balances – Finding Balances in FLAIR  
- Retirement Overview and Information  
- Grant or Project Accounting from Opening to Closing the FLAIR Records  
- Overview of the Schedule of Expenditure of Federal Awards Reporting  
- Hiring of New Employees/Insurance Benefits/PARS, etc.  
- Public Records and Records Management  
- Budget Overview – Budget Amendments, LBR, & More  
- JAC Accounting – Hot Topics  
- Overview of State Contract Requirements  
- And Much More…

Special arrangements for social distancing and other measures will be taken to address public health concerns. We will monitor these issues and make adjustments as needed.

Please let us know topics you would like to see included at the conference by completing the survey at https://www.surveymonkey.com/r/YF7FXW7