

JAC Certifications Forward - Lump Sum Form

Updated: 6/15/23

Office Name: JAC
Date: 7/2/2023

Name of Person Authorizing Certifications:
Susie Kalous

Directions: If your office has obligations **requiring a Journal Transfer (JT) to another state agency or fund**, JAC may need to set up more than one lump sum items (e.g. payables),

Regular Vendors						
Organization Code & EO	FLAIR Fund & Description	Category & Name	June 30 Release Balance	Receivable (C item)*	Total Funds Needed to Certify (Total Obligation)	Comment
21 30 00 00 000 / B9	10-1-000069-21300800 - Gen. Rev.	010000 (Salaries)	\$ 1,125.00	\$ 4,525.22	\$ 5,675.00	JT to be received in July from Grant; Leave payout is \$5675
21 30 00 00 705 / A5	20-2-339040-21300800 - Grants & Donations T.F.	103224 (Parking)	\$ 5,785.65	N/A	\$ 5,785.65	
21 30 00 00 999 / B9	10-1-000069-21300800 - Gen. Rev.	103230 (Operations)	\$ 22,798.66	N/A	\$ 20,798.66	

Journal Transfer (JT) Vendors - Complete this section for show:

- Funds owed to Other State Agencies (e.g., DEO reemployment, DMS phones, internet, fleet, DOS records storage) or
- Funds owed to within the agency (between funds or JROs)

Organization Code & EO	FLAIR Fund & Description	Category & Name	Amount to Certify	Who is receiving the funds? Agency and their Account Codes (as shown on invoice)	Invoice # or Description / Service Period
21 30 00 00 000 / B9	10-1-000069-21300800 - Gen. Rev.	103230 (Operations)	\$ 3,510.77	DMS COMMUNICATIONS 72-6-021050-72900100-00 010300 001903	DMS June invoice
21 30 00 00 004 / 4E	20-2-339040-21300800 - Grants & Donations T.F.	010000 (Salaries)	\$ 4,525.22	JAC GR SALARIES 21-10-1-000069-21300800-00 110000 010000	June payroll JT to grant
21 30 00 00 004 / 4E	20-2-339040-21300800 - Grants & Donations T.F.	103230 (Operations)	\$ 900.00	JAC GR UNALLOC 21-10-1-000069-21300800-00 018000 001801	June rent JT to grant

*C items (receivables) should be created only when a refund is expected and the amount of the refund is needed to meet June obligations (payables).